



**COUNTY COUNCIL OF BEAUFORT  
DETENTION CENTER**  
Multi-Government Center – 106 Ribaut Road  
P.O. Drawer 1228  
Beaufort, South Carolina, 29901-1228  
Phone (843) 255-5176 Fax: (843) 255-5209



## Memorandum of Understanding (MOU)

This Memorandum of Understanding is made on 10/25/18, by and between the Beaufort County Detention Center (BCDC), Beaufort County South Carolina and YEMASSEE POLICE DEPARTMENT for the purpose of achieving the various aims and objectives relating to the Livescan Fingerprinting System.

WHEREAS the agencies listed above desire to enter into an agreement in which they will work together to complete fingerprinting of arrestees on the Livescan System;

AND WHEREAS the agencies listed above are desirous to enter into a memorandum of understanding between them, setting out the working arrangements that each of the partners agree is necessary to complete the project.

### **Purpose**

The purpose of this memorandum is to provide the framework for any future binding contract regarding the Livescan Fingerprinting System between the agencies listed above.

### **Obligations of the Partners**

The partners acknowledge that no contractual relationship is created between them by this memorandum, but agree to work together in the true spirit of partnership to ensure that there is a united visible and responsive leadership of the project and to demonstrate financial, administrative and managerial commitment to the project by means of following individual services.

### **Cooperation**

The activities and services for the project shall include, but not limited to:

- a. Services to be rendered by BCDC Include: Livescan fingerprinting
- b. Services to be rendered by Yemassee Police Department Include: Abide by SLED protocol.

### **Liability**

No liability will arise or be assumed between the partners as a result of this memorandum.

### **Duration**

This MOU is at-will and may be modified by mutual consent of authorized officials from the agencies listed above. This MOU shall become effective upon signature by the authorized officials and will remain in effect until modified or terminated by any one of the partners.

**Governing Law**

This memorandum shall be construed in accordance with the laws of the State of South Carolina.

**Understanding**

It is mutually agreed upon and understood by the Beaufort County Detention Center (BCDC) and YEMASSEE POLICE DEPARTMENT, that BCDC will fingerprint all arrestees that are to be confined at BCDC on the Livescan fingerprint system located in their booking area.

**Assignment**

Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

**Prior Memorandum Superseded**

This memorandum constitutes the entire memorandum between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and memorandums, whether written or oral.

**Signatures**

BEAUFORT COUNTY

By: Thomas J. Keaveny, II

Thomas J. Keaveny, II, Interim County Administrator

Date: 11.14.2018

Agency: YEMASSEE POLICE DEPARTMENT

By: CHIEF G.Z. ALEXANDER

Name: CHIEF G.Z. ALEXANDER

Date: 10/25/18



## South Carolina Law Enforcement Division

P.O. Box 21398  
Columbia, South Carolina  
29221-1398

Henry D. McMaster, Governor  
Mark A. Keel, Chief

Tel: (803) 737-9000

June 20, 2018

Dear South Carolina State Agency/Facility Livescan Personnel,

There are several agencies that are without a Livescan machine today. We realize that many Agencies are fingerprinting for their surrounding Agencies because of this issue. You may be fingerprinting via livescan or inking, it just depends on your Agency's preference and/or budget, however, after review of the last submission of your surrounding agencies requested information, it has come to our attention that many people might not be aware that there should be a "Memorandum of Understanding" (MOU), or "Agreement" set in place for liability reasons between you and that other Agency(s). Which is why we are asking for the same and additional information on several things that are taking place on your livescan as soon as possible. I have broken down the requested information a little bit different, therefore, please don't hesitate to contact me if you should have any questions.

(Livescan (Criminal) only questions)

\*Please click on "Enable Editing" Mode to be able to type in the information below.

Are you currently submitting fingerprints for your Agency by livescan to us? ☐ Yes ☐ No

What is the name of your Agency? \_\_\_\_\_

What is your Agency's ORI? \_\_\_\_\_

Are you fingerprinting for other Agencies? ☐ Yes ☐ No

If "Yes", do you submit them via livescan? ☐ Yes ☐ No

If "No", why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you answered "Yes" for submitting to us for other Agencies', please list below all of the Agencies' you are currently fingerprinting for by livescan only, along with if you do have an MOU set in place today or not:

Please list each Agency that you are submitting to us by <u>livescan only</u> :	Do you currently have an MOU in place with them?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
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	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please provide a copy of the MOU that you have in place for each Agency for our records by e-mail or fax along with this completed form as soon as you can.

If you do not have an MOU in place today, please provide an estimated date that you should have this turned in to us.

Estimated Date: \_\_\_\_\_

Thank you for taking the time to complete the above information so that we can try to serve you better.

Please stay safe.

Warm regards,  
 Ashley Weisman  
 SC Livescan Training Coordinator/Instructor  
 Office (803) 896-7164  
 Cell (803) 730-1319  
 Fax (803) 896-7022  
[aweisman@sled.sc.gov](mailto:aweisman@sled.sc.gov)