

**Town of Yemassee**  
**Zoning Board Meeting Minutes**  
**July 14, 2022 / 1:00PM**  
**Yemassee Municipal Complex, 101 Town Cir, Yemassee, SC 29945-3363**

Present: Joe Riley, Sharon Mansell, Jay Holloway, Ethel Denmark and Adonis Riley  
Staff Present: Matthew Garnes; Town Clerk and Caroline Koger; Human Resources Director  
Absent: None  
Media Present: None

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**Call to Order:**

The Town of Yemassee Zoning Board meeting was called to order at 1:08 PM by Matthew Garnes.

**Roll Call:**

Present Committee members were Mr. Garnes, Mr. Riley, Ms. Mansell, Mr. Holloway, Ms. Denmark and Mr. Adonis.

**Determination of Quorum:**

100% Attendance. Quorum present.

**Adoption of the Agenda:**

A motion was made by Jay Holloway for consent of the agenda for the Thursday, July 14, 2022, Zoning Board Meeting. A second to the motion was made by Joe Riley. The motion passed with unanimous consent.

**Old Business:**

Mr. Garnes explained this board has not met since 2007.

**New Business:**

Matt Garnes and Caroline Koger, staff for the Town of Yemassee, introduced themselves.

A motion was made by Jay Holloway to appoint Adonis Riley as the Chairman of the Zoning Board for a two (2) year term. A second to the motion was made by Sharon Mansell. The motion passed with unanimous consent.

A motion was made by Jay Holloway to appoint Sharon Mansell as the Vice Chairman of the Zoning Board for a two (2) year term. A second to the motion was made by Ethel Denmark. The motion passed with unanimous consent.

**Presentations:**

Mr. Garnes presented an overview of the current Zoning Districts and Overlay Districts within the Town of Yemassee. He was only able to give details on about half of the information given the allotted time. The other half of the presentation will be made at the next meeting. It was noted all board members has been given a copy of this information and they are required to complete a certification with the South Carolina Municipal Association.

**Discussion:**

A discussion regarding an update to the Town of Yemassee Comprehensive Plan was not done because of limited time.

There was discussion regarding a schedule for further meetings. For now, they expect to have monthly meetings. After the board has been fully organized, they may only have quarterly meetings. It was further discussed they may want to limit the maximum length of time of the meeting. No motion was made but it was determined the next meeting will be held the first Thursday in August on August 4, 2022, at 3:00 PM in the council chambers. This will allow the board to meet prior to the next Town Council meeting. Ethel Denmark expressed she would not be able to attend on that day.

**Public Comment:**

None.

**Adjournment:**

A motion was made by Jay Holloway to adjourn the meeting. A second to the motion was made by Joe Riley. The motion passed with unanimous consent.