

ORDINANCE NO. 21-19

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YEMASSEE, SOUTH CAROLINA, TO PROVIDE FOR EXECUTION OF AND TO PUT INTO EFFECT THE CONSOLIDATED BUDGET BEGINNING SEPTEMBER 1, 2021, AND ENDING AUGUST 31, 2022; AND TO PROVIDE BUDGETARY CONTROL OF THE TOWN'S FISCAL AFFAIRS. BE IT ORDERED AND ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF YEMASSEE, SOUTH CAROLINA THAT:

SECTION 1. APPROPRIATION.

Funds are hereby appropriated as shown in the Consolidated Budget, the documents attached hereto and incorporated for reference as "Attachment A" establishing a Balanced Budget in the General Fund of \$2,581,999.77.

SECTION 2. ESTABLISHMENT OF PROPERTY TAX RATE.

A tax to cover the period from September 1, 2021, through August 31, 2022, inclusive, for the sums and in the manner hereinafter mentioned, is and shall be levied, collected and paid into the Treasury of the Town of Yemassee for its uses at a rate of mills on assessed value of real estate and personal property of every description in the Town of Yemassee, except such property as is exempt from taxation under the United States Constitution and laws of the State of South Carolina. Said tax levy shall be collected by the Beaufort County Auditor and the Hampton County Tax Collector and paid into their respective County Treasury for the credit of the Town of Yemassee for its corporate purposes. The Town of Yemassee has an effective millage rate of 71.00 mills for Town Operations within the Hampton County portion of the Town of Yemassee, 66.60 mills for Town Operations within the Beaufort County portion of the Town of Yemassee.

SECTION 3. ESTABLISHMENT OF A MASTER FEE SCHEDULE.

A Master Fee Schedule listing all fees charged by the Town for Fiscal Year 2022 is included and incorporated for reference as "Attachment B".

SECTION 4. OUTSTANDING BALANCE APPROPRIATIONS AND ENCUMBRANCES.

The unobligated balance remaining from the prior fiscal year hereby remains in the fund and will be available for Fiscal Year 2022 appropriations.

Fiscal Year 2022 encumbrances of the fund balance will be provided for through a subsequent amendment of this budget ordinance to increase the funds from previous years and increase the appropriated budget expenditures.

SECTION 5. TRANSFER OF FUNDS AND AMENDMENTS

The Town Clerk is authorized to transfer any sum from one budget line item to another, within the specific department budgets as appropriate provided there is no conflict with any policy of the Town Council. Any transfer from one department budget to another or, changes that alter the total revenue or expenditures of the General Fund must be approved by Town Council.

SECTION 6. CONTRACTS

The Town Clerk is authorized to execute contracts on behalf of the Town within budgeted amounts. Contract amounts greater than the budgeted amounts shall be subject to Council approval. All contracts greater than \$25,000 shall be subject to Council approval.

SECTION 7. RATE OF EXPENDITURES.

The Town Clerk shall control the rate of expenditures within the budget so as not to exceed the amount of funds on hand. Any proposed tax and/or revenue anticipation notes shall be subject to specific Council approval prior to issuance.

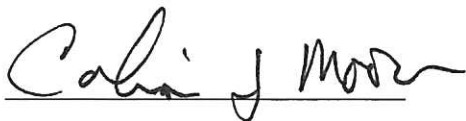
SECTION 8. SEVERABILITY.

Should any section, phrase, sentence, or portion of this ordinance be found invalid by a court or competent jurisdiction, such finding shall not invalidate the remaining portions of this Ordinance.

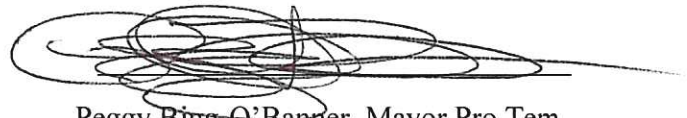
SECTION 9. EFFECTIVE DATE.

This Ordinance shall be effective on September 1, 2021.

PASSED, APPROVED, AND ADOPTED BY THE COUNCIL FOR THE TOWN OF YEMASSEE ON THIS 26th DAY OF August, 2021.

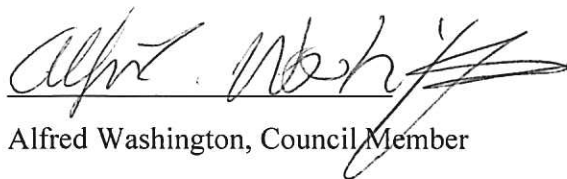


Colin J. Moore, Mayor



Peggy Bing-O'Banner, Mayor Pro Tem

Michelle Hagan, Councilmember



Alfred Washington, Council Member

Charlie Simmons, Council Member



Matthew E. Garnes, Town Clerk

APPROVED AS TO FORM

AND CORRECTNESS: _____

Tom Johnson, Town Attorney

First Reading: August 6, 2021

Public Hearing: 8/26/21

Second Reading: 8/26/21

Attachments:

- A.) General Fund Budget
- B.) Master Fee Schedule

**Town of Yemassee
FY22 Proposed Budget**

Department	FY21 Amendment	Proposed FY22	Difference
Administration Department	\$ 352,078.80	\$ 1,064,220.85	\$ 712,142.05
Personnel	\$ 135,660.20	\$ 168,450.10	\$ 32,789.90
Operating	\$ 208,660.90	\$ 895,770.75	\$ 687,109.85
Capital	\$ 7,757.70	\$ -	\$ (7,757.70)
Police Department	\$ 861,261.73	\$ 900,903.77	\$ 39,642.04
Personnel	\$ 561,447.52	\$ 581,832.06	\$ 20,384.54
Operating	\$ 251,690.12	\$ 274,071.71	\$ 22,381.59
Capital	\$ 48,124.09	\$ 45,000.00	\$ (3,124.09)
Victim's Services	\$ 77,795.78	\$ 80,072.81	\$ 2,277.03
Personnel	\$ 67,252.00	\$ 69,620.81	\$ 2,368.81
Operating	\$ 10,543.78	\$ 10,452.00	\$ (91.78)
Public Works Department	\$ 250,253.73	\$ 330,158.41	\$ 79,904.68
Personnel	\$ 101,884.40	\$ 168,818.94	\$ 66,934.54
Operating	\$ 148,369.33	\$ 161,339.47	\$ 12,970.14
Municipal Court Department	\$ 90,238.04	\$ 121,109.39	\$ 27,371.35
Personnel	\$ 79,533.69	\$ 106,699.39	\$ 27,165.70
Operating	\$ 10,704.35	\$ 14,410.00	\$ 205.65
Festivals	\$ 100.00	\$ -	\$ (100.00)
Recreation Department	\$ 29,887.49	\$ 5,534.54	\$ (24,352.95)
Hospitality/Tourism	\$ 70,000.00	\$ 80,000.00	\$ 10,000.00
Total Expense	\$ 1,731,615.57	\$ 2,581,999.77	\$ 846,884.20

The Town of Yemassee, South Carolina

Schedule of Rates & Fees

Effective: September 1, 2021

Section I – General Fees

Item/Description	Basis	Fee
Printing, Reproduction, Documents		
Black and White Photocopies (8.5" X 11" or smaller)	Per Page	\$0.20
Color Photocopies	Per Page	\$0.25
Photocopies Larger than 8.5" X 11"	Per Page	\$0.25
Photocopies Plotter/Large Format Copies of Plans	Per Page	\$6.00
CD Copy	Per Disc	\$5.00
Staff Time making copies (no less than a 30-minute charge)	Per Hour	\$25.00
Election Fees		
Filing Fee for Office of the Mayor	Per Election	\$300.00
Filing Fee for Office of Councilmember	Per Election	\$150.00
Finance Fees		
Returned Check (NSF)	Per Occurrence	\$36.00
Impounding Dogs Running at Large	Per Day	\$10.00
		\$12.00
Residential Garbage Collection (96 Gallon Roll Cart)	Per Month	\$24.00
Commercial Garbage Collection (96 Gallon Roll Cart)	Per Month	\$78.15
Commercial Garbage Collection (2 Yard - Once weekly)	Per Month	\$117.93
Commercial Garbage Collection (2 Yard – Twice a week)	Per Month	\$102.57
Commercial Garbage Collection (4 Yard – Once Weekly)	Per Month	\$151.90
Commercial Garbage Collection (4 Yard – Twice a week)	Per Month	\$116.90
Commercial Garbage Collection (6 Yard – Once Weekly)	Per Month	\$179.90
Commercial Garbage Collection (6 Yard – Twice a week)	Per Month	\$139.90
Commercial Garbage Collection (8 Yard – Once Weekly)	Per Month	\$239.90
Commercial Garbage Collection (8 Yard – Twice a week)	Per Month	\$65.00
Roll Cart Replacement Fee (Due to gross neglect)	Per Occurrence	\$65.00
Advertising Billboard Annual Fee – Each Side	Annually	\$100.00

(Remainder of this page intentionally left blank)

Section II – Police Department Fees

Item/Description	Basis	Fee
Police Services		
Off Duty Police Officer	Per Officer, Per Hour	\$42.50
Police Report / TR-310 for Insurance Companies No Fee for Victims	Per Report	\$10.00

(Remainder of this page intentionally left blank)

Section III – Business License Fees

Item/Description	Basis	Fee
Taxation Fees		
Hospitality Tax	Per Quarter	2% on Prepared Food & Beverage
Local Accommodations Tax	Per Quarter	3% on Transient Lodging
Hospitality / Accommodation Tax Late Penalty	Per Month	5% on the 21 st following the end of reporting quarter, 10% each month thereafter
Facility Rentals		
Community Center Rental	Per Day	\$125.00
Community Center Security Deposit (Per Day)	Per Day	\$100.00
Lost/Damaged Keycard Fee	Per Occurrence	\$25.00
Harold Peeples Ballfield Rental	Per Day	\$250.00
Harold Peeples Ballfield Security Deposit	Per Day	\$100.00
Lost/Damaged Keycard Fee	Per Occurrence	\$25.00
Additional Notes: <ul style="list-style-type: none"> The Mayor or Town Clerk, shall poll the Town Council to determine if a majority agrees or disagrees with approving a waiver. All vendors operating at Town facilities must possess and maintain a valid Business License. Alcohol is not permitted at any Town of Yemassee facility. 		

(Remainder of this page intentionally left blank)

Section VI – Building Fees

Item/Description	Basis	Fee
Construction Permits		
New Residential Construction Building Permit	Per Unit	\$490.00
Residential Remodel Permit	Per Unit	\$245.00
New Commercial Construction Permit (< \$1,000,000 valuation)	Per Unit	\$1650.00
New Commercial Construction Permit (> \$1,000,000 valuation)	Per Unit	\$2650.00
Miscellaneous Permits		
Construction Trailer Permit	Per Permit	\$100.00
Dock Permit	Per Permit	\$70.00
Electrical Permit	Per Permit	\$70.00
Gas Permit	Per Permit	\$70.00
HVAC Permit	Per Permit	\$70.00
Pool/Spa Permit	Per Permit	\$150.00
Sign Permit	Per Permit	\$50.00
Penalty for Working without Permit	Per Occurrence	Value of Permit Fee x 2
Planning Application Permits		
Development Plan Application Submission	Per Application	\$250.00
Development Plan Amendment	Per Application	\$125.00
Development Surety	Per Submission	\$25.00
Exempt Plat Stamping	Per Plat	\$25.00
Major Subdivision Application and Plat Stamping <i>(Subdivision of one parcel into more than 8)</i>	Per Application	\$100.00
Minor Subdivision Application and Plat Stamping <i>(Subdivision of one parcel into between 2 – 8 parcels)</i>	Per Application	\$100.00
PUD Concept Plans:		
• New Application	Per Application	\$500.00
• Amendment	Per Amendment	\$250.00
PUD Master Plans:		
• New Application	Per Application	\$500.00
• Amendment	Per Amendment	\$250.00
• Extension	Per Extension	\$250.00
Public Project Application	Per Application	\$0.00
Additional Notes:		
<ul style="list-style-type: none"> All permits are valid for six months from date of issue. New construction, including new residential or commercial building permits may be renewed once, for free, after six months. No permit shall be extended for an additional being renewed once. 		