



TOWN OF YEMASSEE SECTION 504 COMMITTEE MEETING

Thursday, July 14, 2022 – 10:00AM

Yemassee Community Center, 10 Mixon St, Yemassee, SC 29945

- I. Call to Order**
- II. Roll Call**
- III. Public Comments**
- IV. Old Business**
 - a. Approval of the June 27, 2019, Committee Meeting
- V. New Business**
 - a. Presentation and overview on town owned properties and ranking summary from 2019
 - b. 2022 Action Plan
- VI. Adjournment**

“FOIA Compliance – Public notification of this meeting has been published and posted in compliance with the Freedom of Information Act and the Town of Yemassee policies.”



TOWN OF YEMASSEE

Section 504 Committee Meeting Agenda

Thursday, June 27, 2019 9:00AM

Yemassee Community Center

10 Mixon Street, Yemassee, SC 29945

- I. Call to Order**
- II. Roll Call**
- III. Public Comments**
- IV. Old Business**
 - a. Approval of minutes from May 23, 2019 Committee Meeting
- V. New Business**
 - a. Review Summary of findings in preparation for delivery to Town Council
- VI. Adjournment**

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Town of Yemassee
Section 504 Committee Meeting Minutes
June 27, 2019 / 9:00AM

Present: Matthew Garnes, Stephen Henson, Verlynda Singleton & Marie McManus

Absent: Charlie Simmons

Media Present: None

Call to Order:

The Section 504 Committee meeting was called to order at 9:01AM by Matthew Garnes

Determination of Quorum:

Present Committee members were Mr. Garnes, Mr. Henson, Ms. Singleton & Ms. McManus. Council Member Simmons was absent.

Public Comment:

None

Old Business:

Mr. Garnes presented the meeting minutes from the May 23, 2019, Section 504 Committee meeting and asked if there were any comments. Ms. Singleton made the motion to approve the minutes as presented. Second by Ms. McManus. All in favor.

New Business:

Mr. Garnes read the report detailing findings of the Committee (see attached) to ensure that any issues accidentally omitted were added. The committee found issues and have issued subsequently an action plan for the following municipal properties:

- Moore's Park (100 Salkehatchie Road)
- Train Station (15 Wall Street)
- Harold Peeples Ballfield (29240 Pocotaligo Rd)
- Yemassee Community Center (10 Mixon St)
- Town Hall Ballfield Restrooms (101 Town Cir)
- Yemassee Municipal Complex (101 Town Cir)
- Police Substation (7 Railroad Ave N)
- Willis Street Basketball Court (5 Willis Street S)

Mr. Henson clarified that the report would be presented at the next Town Council meeting and later, the Town Council would rank their priorities and work towards addressing the issues.

Mr. Garnes answered a question from a member of the public regarding the status of a committee member, Charlie Simmons. The individual remarked that Mr. Simmons appointed himself to the board and has not attended any of the 10 meetings so far this year. Mr. Garnes said he can speak to the Town Council regarding the concern, but it would more than likely require the Council to reappoint a new member.

Adjournment:

Mr. Garnes asked for a motion to adjourn at 9:41AM. Motion by Mr. Henson, Second by Ms. Singleton. All in favor.

DRAFT

Moore's Park

- **Enough handicapped spaces exist, but not setup correctly. Consider adding a separate handicapped space on level ground. Proper loading zone and must be "Van Accessible"**
- **Add handicapped signs and placards to parking spaces.**
- **Consider adding "one way" sign to parking lot.**
- **There are currently no concrete or solid walks or routes. Add paved walkway from handicapped spot to pavilion and restrooms. Ensure adequate width and passing room if needed based on length.**
- **Doors at restrooms lack proper ADA hardware.**
- **Door is not outward swinging.**
- **Restrooms do not have enough grab bars, must add proper grab bars with appropriate spacing.**
- **Signage existing does not have braille, no signage outside restrooms.**
- **Sink in the north bathroom needs to be completely replaced. Consider making the north restroom the handicapped accessible restroom as only one needs to be ADA compliant.**
- **Add marked crosswalk from Salkehatchie sidewalk to park.**

Train Station

- **Lacks proper handicap van loading zone area**
- **Consider converting the (3) three current handicap parking spaces to (2) two van handicap spaces with the unloading zone in the middle.**
- **Need to repaint handicapped signage on ground with blue paint**
- **Yellow strip needed near pedestrian crossing near building**
- **Add marked crosswalk with signs from parking lot to train station.**
- **Entrance door possibly requires < 5lbs of force.**
- **ADA compliant bathroom was locked, bathroom must be accessible during business hours.**
- **Signage is not on correct side of interior walls near restrooms. Braille signage must be on the latch side of door frame**
- **Add handicapped assembly area for a wheelchair with signage where current fire extinguisher is now; the fire extinguisher will have to be moved.**

Peeples Ballfield

- **Non-Compliant, add 1-2 paved van handicapped parking spaces, with paved walking paths to the Concession stand and assembly areas near the "Home" and "Away" sides.**
- **Restrooms are non-compliant, doors are not wide enough and existing structure would be costly to renovate. Consider constructing new handicapped accessible restroom.**

Community Center

- **Building elevation to deck is not correct. Consider adding a small ramp to make the building wheelchair accessible.**
- **Existing ramp on deck is not at the adequate slope.**
- **Restrooms inside are not ADA compliant and entirely too small. Consider modifying the back door to meet ADA standards and installing paved covered walking path from building to baseball field restrooms which have far less issues than this building OR modify existing restrooms.**
- **Exit signs are not illuminated and one exit sign is above a door that is no longer intended as a means of egress.**
- **No paved parking on site. Handicapped parking spot and loading zone need to be added with proper paved walkway from parking spot to building (Van Accessible).**
- **Building lacks any braille signage inside or outside. Add proper signage at restrooms doors and near exits.**

Town Hall Ballfield Restrooms

- **Location already has proper curb ramp and handicapped accessible stall. Grab bars need to be added in both men and women's room.**
- **Proper hardware on sink needs to be added to make it operational for handicapped persons.**
- **Signage on outside of door is missing. Must meet ADA standards including braille lettering below.**
- **Doors at restrooms lack proper ADA hardware.**
- **Check water to building, water is not on at the moment. Check electrical for building as well.**
- **Consider adding access point via a paved path from the Municipal Complex to the restroom building for handicapped accessibility.**

Municipal Complex

- **Parking lot does not have adequate spacing for van accessible handicapped spot**
- **Restrooms do not have signage on correct side**
- **Consider making mens restroom in the front a unisex restroom with a lock. Removing one toilet and making it a single use would alleviate a plethora of issues that are plaguing the restrooms and be much more cost effective to bring up to standards. Once security updates are finished at Town Hall, the current women's room would likely be inaccessible to the public which makes this scenario desirable. Grab bars need proper spacing. Mirror is too high. Mount for paper towels is on the wrong side in current mens room.**
- **Remaining offices in the Town Hall do not have braille signage or room numbers on them. Check feasibility of this.**
- **Water fountain lacks proper knee clearance. Consider removing bottom shroud which may have enough clearance.**

Police Annex

- **Parking lot is at an inadequate slope and handicapped spot is not at an appropriate grade & is not van accessible**
- **If the main entrance is the conference room, the door needs to be right hand swing. If the main entrance is the lobby area, a ramp must be installed at the door's threshold**
- **Two horizontal grab bars are required in restroom**
- **No braille signage on doors**
- **Move the small table near door in restroom**
- **If the main entrance is into the conference room the restroom door needs to be changed to a right swing.**

Willis Street Basketball Court

- **No paved parking. Need van-accessible handicapped spot with paved walkway to basketball court and restroom.**
- **No braille signage on restroom door**
- **Restroom door must be outward swinging with proper ADA hardware**
- **Restrooms are currently not completed, make sure that all ADA standards are followed during the completion of the restroom.**