

Town of Yemassee
Section 504 Committee Meeting Minutes
September 6, 2022 / 1:00PM
Yemassee Municipal Complex, 101 Town Cir, Yemassee, SC 29945

Present: Matthew Garnes, Stephen Henson, and Robert Steif

Absent: Brenetta Solomon and Verlynda Singleton

Staff Present: Caroline Koger; Human Resources Technician, Denise Horowitz; Fire Marshall

Media Present: None

Call to Order:

The Section 504 Committee meeting was called to order at 1:11 PM by Matthew Garnes

Determination of Quorum:

Present Committee members were Mr. Garnes, Mr. Henson and Mr. Steif. Committee members Ms. Solomon and Ms. Singleton were absent.

Public Comment:

None

Old Business:

Mr. Garnes presented the meeting minutes from the August 4, 2022, Section 504 Committee meeting and asked if there were any comments. Mr. Henson made the motion to approve the minutes of the August 4, 2022, Committee Meeting as presented. Second by Mr. Steif. All in favor, motion passed.

New Business:

Mr. Henson presented a progress report on all properties.

- i. Yemassee Municipal Complex, 101 Town Cir. **None.**
- ii. Yemassee Community Center, 10 Mixson St. **Door handle to the kitchen has been replaced with an ADA compliant handle. Additionally, a sign was added to one of the doors indicating it is not an exit. It was determined we do not need illuminated exit signs because we will limit capacity to 100 people or less.**
- iii. Moore's Park, 100 Salkehatchie Rd. **None**
- iv. Train Station, 15 Wall St. **A door handle was replaced on one of the bathrooms to make it ADA compliant. A sign with Braille was added for the bathroom.**
- v. Police Substation, 7 Railroad Ave N. **None**
- vi. Harold Peebles Athletic Park, 29240 Pocatigo Rd. **None**
- vii. Willis Street Basketball Court, 5 Willis St S. **A Braille sign was added to the bathroom and the sink in the bathroom was reattached to the wall properly.**

Mr. Garnes shared the contents of an email he had received immediately prior to the meeting from Rhonda Davis, 504 Compliance Manager at Lowcountry Council of Governments. Ms.

Davis is making recommendations for additional wording and changes in some of our documents. These recommendations will be evaluated by staff before the next meeting.

Mr. Garnes shared he had found a binder with old information from 504 Committee. It will be scanned and emailed to members.

There was discussion about the next presentation to the full Town Council. Mr. Steif will make that presentation for the December 2022 meeting.

The next meeting will be held on October 4, 2022, at 1:00 p.m.

Adjournment:

Mr. Garnes asked for a motion to adjourn at 1:24 PM. Motion by Mr. Steif, Second by Mr. Henson. All in favor.