

**RESOLUTION 22-09**  
**A RESOLUTION OF THE TOWN OF YEMASSEE, SOUTH CAROLINA, TOWN**  
**COUNCIL ADOPTING AN UPDATED TOWN OF YEMASSEE EMPLOYEE**  
**HANDBOOK & PERSONNEL POLICY AND REPEALING THE EXISTING**  
**VERSION.**

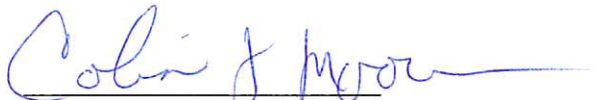
**WHEREAS**, the Town of Yemassee currently operates with an employee handbook drafted in 2011 that regulates employees of the Town of Yemassee; and

**WHEREAS**, the existing manual lacks items that are imperative to be covered in an employee handbook; and

**WHEREAS**, the Town of Yemassee reviewed employee handbooks from surrounding municipalities in Beaufort, Hampton & Jasper County and the model handbook published by the Municipal Association of South Carolina; and

**WHEREAS**, to remain a competitive employer and to retain the best and brightest individuals, it is imperative that a work / home life balance be achieved while providing stellar benefits.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Yemassee, South Carolina, hereby adopts the attached Employee Handbook

  
Colin J. Moore, Mayor

  
ATTEST: Matthew E. Garnes, Town Clerk

(Seal)