



TOWN OF YEMASSEE POLICE DEPARTMENT

JOB APPLICATION

101 Town Circle

Yemassee, SC 29945

843-589-2565

www.townofyemassee.org

Gregory Alexander, Chief of Police

Please take your time to fill out all areas of the application. Be complete and accurate. If you are unsure of a correct answer, please state UNSURE.

Candidate must include the following. Any application submitted without the listed documents, will not be considered for employment.

- Social Security Card
- DD214 (for military or veterans)
- Diploma for highest level of education received or a GED
- Birth Certificate
- Driver's License
- Current Credit Report

Position Applied For: Application Date:

Name: Email:

Address: City: State: Zip:

Cell Phone #: Landline Phone #:

Have you or any family member, ever been employed by the Town of Yemassee?

If yes, give name(s), approximate dates, and relationship:

Have you ever been convicted of a crime and/or do you have any charges pending?

If yes, please give details:

Have you ever defaulted on a National Direct Student Loan, a National Defense Student Loan, a Guaranteed-Federally Insured Student Loan, a Nursing Student Loan, Health Professions Student Loan, or Law Enforcement Educational Loan?

Are you a Veteran? If yes, please give details.

List any special skills or qualifications you have.

DELIVER APPLICATION TO HUMAN RESOURCES IN TOWN HALL OR EMAIL CKOGER@TOWNOFYEMASSEE.ORG
The Town of Yemassee is an Equal Opportunity Employer. All applicants are considered for employment without regard to color, race, sex, religion, age, national origin, marital status, veteran status, disability or genetic information. If you believe you have been discriminated against for any of these reasons for consideration of this application, please notify the Human Resources Specialist at 110 Town Circle, Yemassee, SC 29945. It is also your right to notify the Equal Employment Opportunity Commission or any other appropriate local or state agency of your complaint.

EMPLOYMENT EXPERIENCE. List jobs starting with your present or most recent job first. Include any military experience. Account for employment/educational activity within the last seven (7) years. If you need more space, please attach a separate sheet.

Company Name:	<input type="text"/>	Telephone Number:	<input type="text"/>
Address:	<input type="text"/>	Ending Salary:	<input type="text"/>
		May we contact employer:	<input type="text"/>
Job Title:	<input type="text"/>	From:	<input type="text"/>
		To:	<input type="text"/>

Describe duties and list tools, equipment and computer software utilized in this position.

Company Name:	<input type="text"/>	Telephone Number:	<input type="text"/>
Address:	<input type="text"/>	Ending Salary:	<input type="text"/>
		May we contact employer:	<input type="text"/>
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		To:	<input type="text"/>

Describe duties and list tools, equipment and computer software utilized in this position.

EMPLOYMENT EXPERIENCE. Continued.

Company Name:	<input type="text"/>	Telephone Number:	<input type="text"/>
Address:	<input type="text"/>	Ending Salary:	<input type="text"/>
		May we contact employer:	<input type="text"/>
Job Title:	<input type="text"/>	From:	<input type="text"/>
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EDUCATION. Beginning with High School, provide information on all schools attended including universities, colleges, technical and trade schools. Also, include any professional or trade certificates you may have. Copies may be needed for verification.

Name of School/Certificate/Issuing Organization	Degree, Major and/or Details Including Dates

Driver's License Information. Do you have a valid driver's license? If yes,
State: Expiration: License No.

PERSONAL REFERENCES. Give names and contact information (telephone and/or email for three (3) people who know you. Do not include relatives or former employers.

Name	Contact Information

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY

I certify all answers given herein are true and complete to the best of my knowledge.
I authorize the Town of Yemassee to conduct whatever investigation it deems necessary to confirm statements submitted that may be necessary in arriving at an employment decision. If selected for employment, I understand my employment is contingent upon passing a pre-employment physical, background investigations and/or a drug test. If selected for employment, I certify I will abide by the employment policies of the Town of Yemassee.

Signature: Date:



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Confidential: For Statistical Use Only Voluntary Self Identification Form

The Town of Yemassee is an Equal Employment Opportunity Employer (EEO) and does not discriminate on the basis of race, color, religion, sex, age, national origin, disability, veteran status, sexual orientation or any other classification protected by Federal, State or local law. The information below will be used only in the compilation of data for EEO/ Affirmative Action reporting. Completion of this data is voluntary and will not affect opportunity for employment, or terms or conditions of employment, if hired or currently an employee of the Town of Yemassee. Please complete in full:

Date: Position Applied for:

First and Last Name (optional):

Gender: ☐ Male ☐ Female Veteran: ☐ Yes ☐ No Date of Birth:

Race/Ethnic Group

- | | | |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | American Indian or Alaskan Native | A person having origins in any of the original peoples of North, South or Central America, an who maintains tribal affiliation or community attachment. |
| <input type="checkbox"/> | Asian | Aperson having origins of the original peoples of the Far East, Southeaster Asia, or the Indian subcontinent including, for example, Cambodia, China, India, and Japan. |
| <input type="checkbox"/> | Black or African American | A person having origins in any other the Black racial group of Africa |
| <input type="checkbox"/> | Native Hawaiian or Pacific Islander | A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. |
| <input type="checkbox"/> | White | A person having origins in any other the original peoples of Europe, North America, or the Middle East. |
| <input type="checkbox"/> | Hispanic or Latino | A person of Mexican, Puerto Rican, Cuban, Crental or South American and other Spanish culture or origin. |